

YMCA COMPREHENSIVE INSTITUTE



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"Seek knowledge from cradle to grave"

YCI/ADM/CIR/04/005

21st December, 2021

Dear Parent/Guardian

END OF SEMESTER CIRCULAR

1.0 GREETINGS FROM YMCA COMPREHENSIVE INSTITUTE.

Today, **Tuesday, 21st December, 2021** marks the end of the Academic semester which started on Monday, 24th May, 2021 with virtual lectures. We thank you for the co-operation and support throughout this difficult year and looking forward for a better new year 2022.

2.0 ON LINE LECTURES

All our students were encouraged to attend on line lectures and to access notes through the **YCI e-learning platform**, this enabled us complete the curriculum in time and this was followed with the intensive physical lectures in the month of November & December 2021. We advise that students are provided with a smart phone or laptop to enable them attend on line lectures on the learning platform in future.

3.0 END OF SEMESTER EXAMS

The end of semester examinations has been successfully conducted for all classes except the new students of HEC program who have done course work. The students' results will be posted online by **Mon, 10th Jan, 2022.**

4.0 VACCINATION OF COVID 19

Following the Presidential address and the Ministry of Health guidelines on opening of Universities and tertiary Institutions in October 2021, it was mandatory to get all our stake holders vaccinated to control the spread of Covid 19. We wish to inform you that 98% of our staff were vaccinated with some students. It is on this background that we advise and urge the students to get vaccinated and obtain a valid **Covid 19 Vaccination Certificate** which will be mandatory and will be used to access the Institute premises from next year 2022.

5.0 MID- SEMESTER TESTS

Mid- Semester tests will run from **Monday, 21st – 26th March, 2022.** All students are reminded to have cleared **at least 70%** of their tuition and Hostel fees (where applicable) to be eligible to sit for the tests. A fee of **shs. 20,000/=** will be charged for late registration effective Tuesday, **15th March, 2022.** Full tuition payment (100%) is expected by **Friday, 22nd April, 2022.** Students are advised to obtain a **financial statement and statements of results** to enable them know their academic performance.

6.0 DISCIPLINE

We continue to remind our students to observe maximum level of discipline while at the Institute campus both Buwambo and Wandegeya, and to always follow the Ministry of Health **SOPs** to prevent the spread of Covid 19.

7.0 TUITION FEES FOR NEXT SEMESTER

The fees structure for semester I and semester II will be as follows:

a) Functional Fees

	SEMESTER I	SEMESTER II
All Year 2 BIT students (CISCO)	150,000- -	120,000- 100,000-
All Year 3 Research BIT students (CISCO)	150,000- 80,000-	120,000- - 100,000-

b) Tuition fees for Year 2 and 3 (Semester I)

Program	BBA	BCH	BSA	BJM	BIT	BAD
Tuition	800,000/=	850,000/=	850,000/=	850,000/=	850,000/=	850,000/=

Note:

c) Tuition fees for HEC Program Semester II will remain shs. 650,000/=only

All tuition payments should be made in any of the following banks throughout the country in the name of **YMCA Comprehensive Institute.**

BANK	ACCOUNT NO.	BANK	ACCOUNT NO.
Bank of Africa	02022350002	Housing Finance Bank	0200047522
Centenary Bank	3710600053	Equity Bank	1039200875951
Stanbic Bank	9030005853000		

8.0 REGISTRATION OF NEW STUDENTS

Admission of new students for all programs is in progress for the **January, 2022 intake.** Interested parties should report with the following:

- An identity card from previous school
- 'O' level and 'A' level pass slips where applicable
- Application fee of **shs. 40,000/=**(Dip/Cert)and **shs.50,000/=for** Degree programs

9.0 NEW ACADEMIC QUARTER

The next Academic semester will commence on **Monday 10th January, 2022.** We always advise that tuition fees be cleared before the opening date.

We thank you once again for your continued co-operation and we wish you a **Merry Christmas** and a **Prosperous New Year 2022.** We seek Knowledge from Cradle to Grave.

Yours faithfully,

Sarah Nalubowa Kitaka

DEPUTY PRINCIPAL

c.c Principal

